**In Attendance** **Northview Staff Members**: Kerri Town and Caley Jorgensen

**NVPTO Board Members:** Brigitte King, Sue Groskreutz and Shannon Valiga

**General Members**: Lisa Winter and Roberta Nelson

**Call to Order** 7:00 pm the meeting was called to order by co-President King.

**Agenda** King started the meeting by inviting those in attendance to introduce themselves.

Town presented her Principal’s report. There will be a blurb in the school news in regards to the upcoming The Works workshop. She thanked PTO for providing the funds so that all grade levels can participate in this learning experience. The 5th graders will be participating in a JA Biz Town session. Parent-Teacher Conference signups will open on Friday, January 15. The conference days are different this year due to Ash Wednesday being on February 10. Times will be available on Tuesday evening as well as all day Thursday; there was an error on District 196’s calendar showing Wednesday night as an option. The Student Council is running a coin drive to raise funds for leukemia.

Valiga presented her Treasurer’s report. The Scholastic Book Fair earned $1,300.00. The remaining funds will be used to purchase replacement books for the media center. There is a delay in the check being sent to us for the Box Tops fundraiser. The Class Award to the Box Tops competition has yet to be determined. There was discussion in regards to sending home sheets that families could tape the box tops to or to provide a Ziploc bag that the Box Tops could be placed in. Square Art took in almost twice as earned in 2014. Having the art teacher work with the kids really helped the cause. To date $424 has been raised from the apparel sale. As we still have a few shirts in stock, this amount could increase with additional sales. She has updated the Thomson Reuters volunteer hours information on the website, along with the contact person. The NVPTO has been assigned an attorney by Legal Corp. Motion was made, seconded and passed appointing Valiga as the lead contact for the attorney. She will set up a meeting in the next month to discuss concerns about updating the NVPTO Bylaws to insure we are complying with MN Statutes for non-profits. As this is a process, it could take some time. The NVPTO PayPal account has been set up by Valiga. The plan is to implement it for the carnival for families to purchase tickets in advance of May 6. As well, future plans are to use it in NVPTO fundraising efforts. Quickbooks is up to date, and is saving quite a bit of time with reconciling the SPIRE Credit Union account, along with creating invoices and other financial documents. Valiga has updated the carnival webpage by building links to the vendor list. The NVPTO raised $170.00 from the Barnes and Noble book fair. With the time and effort put into this event by Northview staff and volunteers, consideration should be given to put our energy towards an event that will generate more income for NVPTO. Motion was made, seconded and approved to allot funds for Tori to purchase books that will be housed in the media center. The request from Joanna for books is still pending. NVPTO is awaiting additional information before moving on this request.

King read from Carmen’s Superintendent’s Parent Leader Committee (the full report is attached) in regards to the progress of the Bond project and the timeline of items that will be included in this funding. Jill, the Conference Meals coordinator, is working on Signup Genius. We are still in need of a Solo’s pizza coordinator. Amy Elsen is still interested in acting as a liaison for the Read-A-Thon. The NVPTO Secretary position is still open. Groskreutz volunteered to act as interim secretary until the position is filled. Due to the difference in conference dates NVPTO is considering postponing the Spring Scholastic Book Fair until a later date.

Groskreutz provided an update on the carnival from notes provided by Sara. Everything is progressing as planned and the next meeting will be on Thursday, Jan. 21 at Fiesta Cancun.

King suggested a couple of items for NVPTO to consider, a re-stock fundraiser with Heggie’s pizza; pre-planning for a 5k/1k for Fall of 2016; and a Kids Track and Field event. Art Adventure will take place in February/March. This year’s theme is Cultural Reflections; there will be 6 pieces from M.I.A. The question was asked if the website has been updated with volunteer coordinators in position along with opportunities. Valiga has updated the website.

**Adjourned**  The meeting adjourned at 8:10 pm

See attached for the written report on the Superintendent’s Parent Leader Committee submitted by Carmen McShane.

Respectfully submitted by Sue Groskreutz, Vice President-NVPTO Board – interim Secretary.