Board Meeting Minutes

March 8, 2016

The meeting was called to order at 6:30 pm at Media Center of NV – Diffley Road, Eagan, MN. Present were Brigitte King (President), Shannon Valiga (Treasurer), Kerri Town (Principal) and Sue Groskreutz (Vice President and Interim Secretary).

King requested of Town to start preparations to present the Principal’s Wish List for 2016-2017 at the May NVPTO meeting to assist with preparing the budget.

King stated the Heggie’s Restock sale information has been provided to families.

Groskreutz reported that Sara Moran would be making requests to NVPTO for funds to purchase items for the Carnival. Sara plans on attending the General Meeting immediately following the NVPTO Board Meeting. As there have been few volunteers to assist Sara with Carnival, Groskreutz and Valiga will continue to support Sara with updates to the NVPTO website and other items for the Carnival (i.e. maps).

As no volunteers have stepped forward to assist with the Secretary duties, Groskreutz will continue to provide support by taking meeting minutes.

Valiga provided an overview of several budget items. As the budget won’t support the expense of Circus Manduhai, the request will be postpone until 2016-2017 school year (hoping that there would be funds in the Fall of 2016).

A request was made for Listening Centers for the Kindergarten and 1st Grade Classrooms. The expense would be $178.57 each x 6 classrooms = $1,071.42. Because of the fundraising expected from the Read-A-Thon in April 2016 and the Carnival in May 2016, a motion was made and approved to purchase 1 Listen Center for a Kindergarten classroom and 1 Listen Center for a 1st Grade classroom. NVPTO would consider purchasing additional Listen Centers as funds become available.

Valiga is expecting that the Art Adventure invoice will be arriving shortly. As this was an approved budget item, NVPTO will pay the invoice.

For the 2015-2016 school year, 20 teachers made use of the $50 Thank You voucher to purchase items for their classroom. With the intent to have additional teachers participate, NVPTO will provide these $50 Thank You vouchers to teachers in August 2016 prior to the start of school.

The next General Meeting for NVPTO will be on Tuesday, March 8th at 7 p.m. in the Media Center of NV immediately following this meeting.

The meeting adjourned at 7 p.m.