

## Board Meeting Minutes

July 10, 2016

The meeting was called to order at 6pm at Dunn Bros. Coffee – Diffley Road, Eagan, MN. Present were Brigitte King (President), Shannon Valiga (Treasurer), and Sue Groskreutz (Vice President and Interim Secretary).

King, Valiga and Groskreutz discussed:

- Donation letter for area businesses to generate donations for upcoming events
- Welcome Back to School bags for all teachers and specialists
- \$50 Thank you Voucher
- Open House booth/table – Aug. 31 5pm to 7pm
  - o Sign up sheets for each PTO event
  - o Volunteer descriptions
  - o Spirit wear orders
  - o Flyers for the first meeting in September
- Kindergarten Open House – Aug. 31 4pm to 5pm
- Assessment folders
  - o Volunteer opportunities
  - o School directory

The next General Meeting for NVPTO is TBD by the end of September 2016. It will be held at 7 p.m. in the Media Center of NV. The next NVPTO Board meeting will be held on Aug. 5 at Groskreutz' home to assemble the Welcome Back to School bags, discuss Assessment folder items and PTO documents.

The meeting adjourned at 6:45 p.m.